

Reserve of Medina Homeowners' Association Complaint Form

Dear Homeowner,

This form is to be used to report complaints or violations of the covenants to the Board of Directors of the Reserve Homeowners' Association.

Please note that the form must be signed by a homeowner in good standing and submitted to the Board prior to any action by the Board.

Complaint Information:

Nature of Complaint: _____

Location: _____

Number of Occurrences: _____

Date(s) of Violation: _____

Time(s) of Violation: _____

Name of Offender (if known): _____

Details. Be Specific Please: _____

Was any attempt made to resolve this problem? _____ YES _____ NO

If "Yes", what were the results? _____

Sign the form and deliver or mail it to a member of the Board of Directors

Name (please print) _____

Signature _____

Your Address _____

Received by the Association:

Date: _____

By: _____

Disposition: _____

